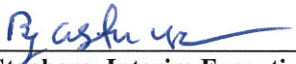




**COBB COUNTY COMMUNITY SERVICES BOARD
DOUGLAS COUNTY COMMUNITY SERVICES BOARD**

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Policy # 1004	Client Advisory Council (CAC)
Origination Date: March 13, 2017	
Revision Date:	
Reviewed Date:	
Approved: 	
Bryan G. Stephens, Interim Executive Director	

POLICY

It is the Policy of the Cobb and Douglas Community Services Boards to have a Client Advisory Council (CAC) composed of individuals who mirror the populations served. The CAC will be composed of 1-2 Individuals in each category who self-identify as:

- Having a Mental Illness
- Having a Substance Use illness
- Formerly Homeless
- Having a family member with an Intellectual Developmentally Disability
- Having a family member, or a former Child or Adolescent identified with a Mental Illness or Substance Use Illness

CAC Function:

This Council will be facilitated by a Peer Specialist (CARES, CPS, Y-CPS) employee for the Agency. It will appoint its own Chair and Co-Chair for a period of one year. The Facilitator will take minutes, or have a CSB employee support the group with minute taking. The CSB will provide meeting space and other basic supplies and support as needed.

The CAC may request CSB employees attend their meetings to ask questions about programs, with the approval of the CEO.

The CEO of the Agency will meet by phone or in person, once per month with the Chair of the CAC.