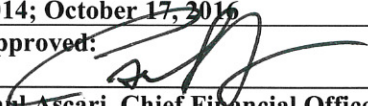





**COBB COUNTY COMMUNITY SERVICES BOARD  
DOUGLAS COUNTY COMMUNITY SERVICES BOARD**

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<b>Policy # 2510</b>	<b>Client Classification</b>
<b>Origination Date: May 1997</b>	
<b>Revision Date: March 2004; March 11, 2008; April 2, 2009, Sept 13, 2012</b>	
<b>Reviewed Date: March 2005; March 15, 2006; March 9, 2007; April 14, 2010, Oct, 5, 2013; November 20, 2014; October 17, 2016</b>	
<b>Approved:</b> 	
<b>Paul Ascari, Chief Financial Officer</b>	<b>Bryan G. Stephens, Interim Executive Director</b>

**POLICY:**

It is the policy of the Cobb County Community Services Board and the Douglas County Community Services Board to classify clients by payer source. The following guidelines are followed to determine the correct payer classification.

**PROCEDURE:**

The following guidelines and payer names are used to place clients in the proper payer classification status. A client may have multiple payers at any given time. At which time, a client has two or more payers, the hierarchy rule of coverage will be followed. Payers will be denoted in the system with beginning and end dates to designate the proper client classification during any time frame.

1. Insurance: A private health insurance program which provides specific reimbursement for covered medical services. Some plans have exclusions and treatment limits as well as lifetime maximums.
2. Medicare: A federally funded health insurance program for the following groups of individuals: persons 65 years of age and older; disabled individuals under 65 years of age; and individuals with End-Stage Renal Disease (permanent kidney failure treated with dialysis or a transplant).
3. Medicaid: A state health insurance program funded jointly by federal and state governments for low-income/needy individuals, pregnant women and children and SSI/SSD-I recipients.
4. Self-Pay: Clients having no valid insurance coverage under private insurance, federal, state, and/or county government funded insurance/contracts or grants.