





**COBB COUNTY COMMUNITY SERVICES BOARD  
DOUGLAS COUNTY COMMUNITY SERVICES BOARD**

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<b>Policy # 8041</b>	<b>Global Assessment Scale – DD</b>
<b>Origination Date: February 1998</b>	
<b>Revision Date: February 7, 2006; June 7, 2007; February 4, 2009</b>	
<b>Reviewed Date: June 2005; May 18, 2010, February 25, 2013, July 7, 2016</b>	
<b>Approved:</b>	
 _____ <b>Bryan G. Stephens Interim Executive Director</b>	 _____ <b>Jamie Allison, Chief Quality Officer</b>

**POLICY:**

It is the policy of the Cobb County Community Services Board and the Douglas County Community Services Board that the Global Assessment Scale – DD (Developmental Disabilities) is used to assess and reassess each DD client's overall level of functioning.

**PROCEDURE:**

1. Staff assigned will assess the individual client's overall level of functioning using the Global Assessment Scale – DD at the following intervals:
  - a. On admission to day services.
  - b. During annual reassessment.
  - c. At any time the staff finds it useful for care planning or measuring outcomes of treatment.
2. Staff completes the Global Assessment Scale – DD form as follows
  - a. Record the client's name and ID number in the designated space (upper right).
  - b. Record the date (upper left).
  - c. Score assessment according to direction on top of the form.
  - d. Record the rating score and sign the bottom of form.
- 3 The form is filed in the Assessment section of the clinical record in correct order.