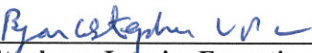





COBB COUNTY COMMUNITY SERVICES BOARD
DOUGLAS COUNTY COMMUNITY SERVICES BOARD

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Policy # 8046	Involuntary Client Transition or Suspension from Treatment
Origination Date: March 30, 2004	
Revision Date: Mach 27, 2006; February 24, 2009, September 26, 2012, May 1, 2013	
Reviewed Date: February 2005; June 29, 2007, August 5, 2010, July 14, 2016	
Approved:	
 Bryan G. Stephens Interim Executive Director	 Jamie Allison, Chief Quality Officer

POLICY:

It is the policy of the Cobb County Community Services Board and the Douglas County Community Services Board to assure that clients transitioned or suspended or involuntarily discharged from agency programs receive consideration of their needs and rights.

PROCEDURES:

1. A client who is being considered for involuntary transition or suspension will be staffed with the program supervisor or treatment team prior to being placed on inactive status to determine if any additional clinical interventions are warranted.
2. No client will be involuntary transitioned or suspended solely for exhibiting the symptoms of their illness. Rather staff will continue to explore new options, develop linkages with other treatment modalities, and ensure continuity of care with appropriate referral, transition, and aftercare.
3. At times, resistance may occur in the treatment process and this will be discussed within the context of treatment. Consistent noncompliance with treatment goals or complete withdrawal from the treatment process will result in more direct intervention as noted below.
Steps for intervention:
 - a) When a client continues to miss appointments, produce positive urine screens, acts-out excessively or refuses to participate in treatment, the service provider will verbally warn the client and discuss the ramifications of his/her behavior on their recovery or treatment process, all of which will be documented in the client's record.
 - b) If non-compliance continues, the service provider will issue a warning to the client as described in the program rules and regulations and, when appropriate, copy the referral source.
 - c) If noncompliance continues after a warning, the client may be transferred to another level of care, offered a referral to another program or suspended from treatment.
 - d) During the involuntary transfer/suspension process, the service provider will document consultation with the clinical supervisor and the treatment team.
4. Reasons for involuntary transfer or suspension include, but are not exclusively limited to, the following:
 - violating rules and regulations of the program
 - behavior which is too disruptive or dangerous to be in the particular treatment program
 - behavior which is violent or threatening
 - displays of weapons at or near program site
 - verbal or physical abuse of staff and other clients

- undue physical or mental harm to other clients or staff
 - theft or diversion of medication
 - drug dealing
 - missing scheduled appointments
 - refusal to pay fees
 - finding that the client would receive no benefit from further participation in the program
 - any ongoing adversarial or negative relationship which compromises the therapeutic benefit of rehabilitation
5. When the Treatment Team has determined that suspension/transition of a client from the program is appropriate, the service provider will be document in the clinical record that notice of specific time and conditions for resuming services has been communicated to the client.
 6. Clients are entitled to appeal the discharge decision by filing a grievance consistent with applicable policies and procedures. (See policy on Client Grievance #1007.)
 7. Every effort will be made to transition a client seeking further treatment to an appropriate program when we cannot continue to treat the person due to the above reasons.