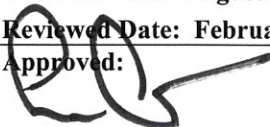




**COBB COUNTY COMMUNITY SERVICES BOARD  
DOUGLAS COUNTY COMMUNITY SERVICES BOARD**

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<b>Policy # 8105</b>	<b>Home Visits for Clients in the Residential Apartment Programs</b>
<b>Origination Date: January 1, 2000</b>	
<b>Revision Date: August 2004; February 7, 2006; June 28, 2007; September 15, 2009, May 1, 2013</b>	
<b>Reviewed Date: February 2005; July 23, 2008, August 5, 2010</b>	
<b>Approved:</b> 	
<b>Tod W. Citron, Executive Director</b>	

**POLICY:**

It is the policy of the Cobb County Community Services Board and the Douglas County Community Services Board to provide monitoring and on-site supports for clients residing in the Residential Apartment Programs environment to help them transition and adapt to living within the community.

**PROCEDURE:**

1. Assigned Residential staff will provide in-home monitoring and supports to clients residing in community housing supports once a week.
2. Staff must provide visits based on individual client need and his/her plan of care.
3. Designated staff will perform a visual assessment of surroundings and client's behavior in environment.
4. Staff is to provide supports to include, but not limited to:
  - a. Life skills training
  - b. Budgeting
  - c. Medical review and compliance
  - d. Housekeeping skills
  - e. Socialization skills
  - f. Developing and use of natural supports
  - g. Assessment of behaviors
5. Staff will complete electronic note in Carelogic on each visit.
6. The client will be assessed on an ongoing basis to determine progress towards being more independent and self sufficient.