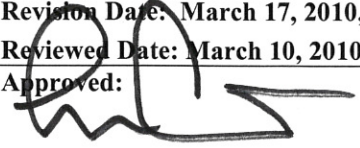




**COBB COUNTY COMMUNITY SERVICES BOARD  
DOUGLAS COUNTY COMMUNITY SERVICES BOARD**

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| <b>Policy # 8143</b>  | <b>DD State Supported Services (GIA) Eligibility/Planning</b> |
| <b>Origination Date: March 1, 2010</b>  |   |
| <b>Revision Date: March 17, 2010, October 1, 2012, April 15, 2013</b>                                 |   |
| <b>Reviewed Date: March 10, 2010</b>  |   |
| <b>Approved:</b><br> |   |
| <b>Tod W. Citron, Executive Director</b>  |   |

**POLICY:**

It is the policy of the Cobb County Community Services Board and the Douglas County Community Services Board (CSB) to assist participants with Developmental Disabilities (or via the urgent request of the individual's authorized representative) in their endeavors to receive service delivery timely according to identified immediate support needs. It is also the CSB's policy to follow the Georgia Department of Behavioral Health and Developmental Disabilities (DBHDD), and Department of Community Health (DCH) referral guidelines applicable to the Regional Intake and Evaluation (I&E) process for services eligibility screening and individualized support planning. The CSB however, makes no differentiation in its standards or practices for quality service expectations between participants with Developmental Disabilities, as it relates directly to I&E screening wait list status, long-term administrative planning list status, or in lieu of appropriate determination of the need for state supported (GIA) funding for individuals who have no other available funding source and are considered to be most in need.

**PROCEDURE:**

1. Cobb/Douglas CSB DD Department will provide services under the GIA contract, per the identified contracted slot numbers.
2. Eligibility documentation will be reviewed by Department Director to verify service eligibility (including all required paperwork) prior to enrollment.
3. An individualized service plan designed to meet the participant's immediate support needs will be developed with input from the person and/or their family/authorized representative.
4. Service participation and progress will be documented according to agency protocol and reported as part of the state supported Grant in Aid contract with the Cobb/Douglas CSB.